City of Albion

City Council Meeting

August 1, 2016

1. Call To Order

Mayor Domingo opened the regular session at 7:00 p.m.

1. Moment of Silence To Be Observed
2. Pledge of Allegiance
3. Roll Call

Maurice Barnes (1), Lenn Reid (2), Garrett Brown (3), Rebecca Decker (4), Cheryl Krause (5), Andrew French (6) and Mayor Joe Domingo

Staff Present: Sheryl Mitchell, City Manager; Cullen Harkness, City Attorney; Jill Domingo, City Clerk; Jim Lenardson, Director Public Services; Scott Kipp, Chief Public Safety and John Tracy, Director Building, Planning & Code Enforcement.

1. Mayor & Council Member’s Comments

Comments were received from Council Members Brown and French and City Manager Mitchell.

VI. Presentations

A. Certificate of Appreciation-Forks Senior Center, Albion Rotary and Albion

Moose Riders for the “Adopt a Highway Program”

Mayor Domingo read aloud the proclamations for the Certificates of Appreciation for the Adopt a Highway Program and presented to representatives from the Forks Senior Center, Albion Rotary and Albion Moose Riders.

B. School Renovations Update-Dr. Randy Davis, Marshall Superintendent

Dr. Randy Davis, Marshall Superintendent updated the Council on the following school renovations:

* Harrington School will be receiving $763,732.00 in upgrades.
* This will be used for K-5th grade and allows for 450 students. There is also opportunity for growth.
* They have hired Sandy Kingston as the principal of Harrington School and has also hired most of the teaching staff.
* An open house will be held on Tuesday, August 30th, 2016 all day for the community to come and view the updates to the school.
* On Friday, July 29th, Marshall Schools paid off the $2.53 million dollars owing for Albion Schools.
* They will be going back to the state for additional funds.
* The Marshall Schools is embracing the Albion Vista Program and enjoy having them at the school.
* August 16th, Marshall Schools will be at the Calhoun County Fair to share the opportunities provided at the school.
* A youth symposium will be held on August 17th, 2016
* Lora Finch will be the new science teacher and FAA advisor.
* Crowell schools will still be used for voting for the City of Albion’s 1st and 5th precinct.
* The “Pathways to Opportunity” booklet was sent out in the Morning Star and The Advisor.
* A welcome back mailer will also be mailed to all registered students and parents.
* The school on Watson Street will be a non-traditional alternative education school. It will be for grades 9 through 12 and will be on the east side of the building. The west side of the building will be opportunities for the community. They are speaking with the YMCA and hope to receive a grant to help with funding.
* The new boilers at Caldwell school will be removed and re-installed at Harrington School. The Caldwell school building will be demolished and turned into green space.
* Some of the playground equipment at the school on Watson Street that is up to current code will be moved to Harrington School and other pieces will remain there. The College is using the athletic fields for their summer programs which they hope to continue.

Comments were received from Council Members Decker and Brown and Mayor Domingo.

VII. Citizen’s Comments

No comments were received.

1. Consent Calendar
2. Approval Regular Council Session Minutes – July 18, 2016

Krause moved, French supported, CARRIED, to approve the Consent Calendar as presented. (7-0 vv)

1. Items for Individual Discussion
2. Request Approval 1st Reading Ordinance # 2016-02, An Ordinance to Amend Section 66-67, Issuance of License (RCV)

Comments were received from Council Member French and City Attorney Harkness.

Krause moved, French supported, CARRIED, to Approve1st Reading Ordinance # 2016-02, An Ordinance to Amend Section 66-67, Issuance of License as presented. (7-0, rcv)

1. Request Approval 1st Reading Ordinance # 2016-03, An Ordinance to Amend the Property Maintenance Code to Adopt the International Building Maintenance Code of 2015 (RCV)

Comments were received from Mayor Domingo, City Attorney Harkness and Director of Building, Planning & Code Enforcement Tracy.

French moved, Krause supported, CARRIED, to Approve 1st Reading Ordinance # 2016-03, An Ordinance to Amend the Property Maintenance Code to Adopt the International Building Maintenance Code of 2015 as presented. (7-0, rcv)

1. Request Approval Resolution # 2016-47, A Resolution to Approve MDNRT River Trail Grant (RCV)

Comments were received from Council Members French, Barnes, Brown, Decker and Reid; City Manager Mitchell; Mayor Domingo and City Attorney Harkness.

Decker moved, Barnes supported, CARRIED, to Approve Resolution # 2016-47 A Resolution to Approve MDNRT River Trail Grant with an addendum to the contract that states Albion College will be responsible for the $104,200 match to the grant. (5-2, rcv) (French and Krause dissenting).

D. Request Approval Resolution # 2016-48, Approve an Easement across Albion College Properties for the River Trail Expansion Project (RCV)

Comments were received from Council Members Brown, Krause, French and Decker, Mayor Domingo and City Manager Mitchell.

French moved, Krause supported, CARRIED, to Approve Resolution # 2016-48, Approve an Easement across Albion College Properties for the River Trail Expansion Project as presented. (6-1, rcv) (Domingo dissenting).

E. Request Approval Resolution # 2016-49, To Approve ADPS Lease of Chevy

Impala (RCV)

Comments were received from Council Members Barnes and Krause; Mayor Domingo and Chief Kipp.

French moved, Krause supported, CARRIED, to Resolution # 2016-49, To Approve ADPS Lease of Chevy Impala as presented. (7-0, rcv)

F. Request Approval Resolution # 2016-50, To Approve Two New Public Safety Officers to the Academy (RCV)

Comments were received from Council Members Barnes, Decker, Brown and Krause and Mayor Domingo.

Barnes moved, French supported, CARRIED, To Approve Resolution #2016-50, Two New Public Safety Officers to the Academy as presented. (7-0, rcv)

G. Request Approval Resolution # 2016-51, Maintenance Agreement for Dalrymple School (RCV)

Comments were received from Council Members Brown, Krause, French, Reid and Barnes; City Manager Mitchell; Krista Trout-Edwards, Calhoun County Land Bank; City Attorney Harkness and Mayor Domingo.

Barnes moved, Krause supported, CARRIED, To Approve Resolution #2016-51, Maintenance Agreement for Dalrymple School as presented. (7-0, rcv)

H. Request Approval Resolution # 2016-52, Lease of Two Mowers for DPW (RCV)

Comments were received from Council Members Barnes and French; City Manager Mitchell and Jim Lenardson, Director Public Services.

French moved, Krause supported, CARRIED, To Approve Resolution #2016-52, Lease of Two Mowers for DPW as presented. (7-0, rcv)

I. Request Approval of Consumer’s Power Line Easement-City Hall (RCV)

Comments were received from Council Members Decker, French, Barnes, Reid and Brown; City Attorney Harkness; Mayor Domingo and City Manager Mitchell

French moved, Krause supported, **FAILED**, To Approve Consumer’s Power Line Easement-City Hall as presented. (2-5, rcv)

J. City Manager Report

The City Manager updated the Council on the following:

* **A Transportation Work Group** has been formed to identify feasible resources to provide transportation within the City of Albion and connecting Albion residents to surrounding communities. The Calhoun County Senior Services is instrumental in this initiative. The next meeting is scheduled for Wednesday, August 3rd at 8am at the EDC building.
* The Planning Commission is moving forward with the Comprehensive Plan. Council is invited to the upcoming meetings, including:
* **Tuesday, August 16, 5pm-6:30pm** - Downtown Housing Workgroup - update from Bob Anderson from Albion College on their housing development plans. Meeting will be in the Council Chambers
* **Tuesday, August 16, 7pm** - Regular meeting of Planning Commission. Voting on Phase 1of the Comprehensive Plan (overview, goals, and objectives).
* **Wednesday, August 24** - special meeting of City Council to release Phase 1to the public and approve the plan for distribution. Starts the required 95 day period for public comment. NOTE: Council approval needed to confirm date and time. Monday, November 28 - City Council, Public Hearing and Adoption of Phase 1of Comprehensive Plan. Council approval needed to confirm date and time.
* **Fiber Infrastructure** - had a meeting this week with Merit Network and community stakeholders regarding possibility of establishing a city-wide infrastructure for high speed internet. Group will reconvene after identifying the existing network and options for connectivity. Will also explore State and Federal funding to support expansion.
* **Sister City-French Delegation Reception**-Delegation will be in Albion during the Festival of the Forks. Mayor & Council are requested to host a welcoming reception on **Monday, September 19 at 5pm**. Need Confirmation from Council on holding at Ismon House

(1st or 3rd floor) or Mayor’s Conference Room. The next meeting of the Sister City Committee is Tuesday, August 2nd at 5pm in the 2nd Floor Conference Room.

* lsmon House - Open House - Sunday, August 28 from 3pm-Spm at 300 S. Clinton. An appreciation to supports and grand opening of the 3rd floor Ball Room.
* Holland Park - the basketball courts have been resurfaced. The bleachers have been ordered. Thanks to the James Kingsley Grant through the Albion Community Foundation, there will be a free Basketball Clinic on the new Court the week of August 15-18, for ages 8 to 11. Tentative plans for the unveiling of the History Hill displays is scheduled for Saturday, August 13th.
* Special thanks to the Recreation Staff that held a Free Open Swim day on Saturday, July 23rd. About 145 children and residents came in from the heat to cool off.
* The City of Albion is partnering with the Clean Energy Coalition in a project that includes Ann Arbor, Chelsea and Flint, in an effort to attain clean energy certification and funding as an economic and environmental tool for revitalizing the community. The Energy & Conservation Committee will be involved in this effort. The City of Albion will be hosting the next group meeting on August 12, 2016 from 10am-12noon.
* Sandee MacGeorge has retired from her position as Human Resources Coordinator/Assistant to the City Manager. The position will not be posted immediately. Looking to bring back a recommendation for restructuring the role/position.
* Council Special Meeting- Work Session with Assessor, Equalization and State - Tuesday, Aug.30th at 6:30pm in Council Chambers.
* Election Day is tomorrow - Tuesday, August 2nd.The polls are open from 7am to 8pm.The polling locations are:
* PRECINCTS 1& 5 CROWELL SCHOOL, 1418 COOPER ST.
* PRECINCTS 2 & 3 ST. JOHNS SCHOOL, 1020 IRWIN AVENUE
* PRECINCTS 4 & 6 TENANT HALL-METHODIST CHURCH, 600 E.MICHIGAN AVE.

A. Planning Commission Appointment-Chief Scott Kipp

City Manager Mitchell stated she has appointed Chief Kipp to the Planning Commission due to a potential conflict of interest with Director of Building, Planning & Code Enforcement Tracy.

Comments were received from Council Member Brown; Mayor Domingo and Director Tracy, Building, Planning & Code Enforcement.

K. Discussion-2nd Quarter Financial Reports

City Manager Mitchell stated this was an informational item, however, if the Council has any questions she would answer or they may contact Tom Mead, Finance Director.

L. Request Approval to Close City Hall on Wednesday, August 17, 2016 from 11:30 to 1:00 for Employee Picnic (VV)

Barnes moved, Decker supported, CARRIED, To Approve to Close City Hall on Wednesday, August 17, 2016 from 11:30 to 1:00 for employee picnic as presented. (7-0, vv)

M. Future Agenda Items

No future agenda items were received.

K. Motion to Excuse Absent Council Member (s) (VV)

All council members were present.

1. Citizen’s Comments

Comments were received from Marcola Lawler, 918 N. Berrien St., John Sims, Calhoun County Circuit Court Candidate, Mike Bearman, 11016 29 Mile Rd., Reverend Donald Phillips, 710 Huntington Blvd, Jay Loomis, 408 W. Ash St., Council Members Barnes and Reid and City Attorney Harkness.

XI. EXECUTIVE SESSION

The City Manager requests an Executive Session under the Open Meetings Act (Section 15.268 (a), P.A. 267 of 1976, as amended) to consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against or to consider a periodic personnel evaluation of a public officer, employee or staff member of individual agent, if the named person requests a closed hearing.

Brown moved, French supported, CARRIED, to adjourn to Executive Session. (7-0, vv)

Mayor Domingo adjourned to Executive Session at 9:15 p.m.

Mayor Domingo re-adjourned regular council session at 10:58 p.m.

1. Adjournment

French moved, Krause supported, CARRIED, to adjourn council session. (7-0 vv)

Mayor Domingo adjourned the meeting at 11:00 p.m.

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Date Jill Domingo City Clerk